

Fleet Technical Instructors and Related Employees
Article 4.E

Original Language

- E. Authorized Unpaid Time Off (AUTO)
1. The Company may offer AUTO based upon business needs and staffing. AUTO may be available in advance on a daily or extended basis and will be awarded in Bid Seniority order by work area and classification.
 2. AUTO may be granted in increments up to 31 days. Advance and day-of AUTO will be awarded 1) after known and awarded DAT requests are granted, and then 2) after Floating Holiday requests are granted.
 3. An employee may request AUTO within 7 days, which will be awarded based on business needs, and a first come, first served basis. Consideration may be given to an employee's unique circumstances as determined by management.